

**Legal Services Corporation  
Meeting of the Institutional Advancement Communications Subcommittee**

**Open Session**

**Friday, January 29, 2016**

Chair Julie A. Reiskin convened an open session meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Communications Subcommittee ("the Subcommittee") at 3:01 p.m. on Friday, January 29, 2016. The meeting was held at the Mills House Wyndham Grand Hotel, 115 Meeting Street, Charleston, South Carolina 29401.

The following Subcommittee members were present:

Julie A. Reiskin, Chair  
Robert J. Grey, Jr.  
Martha L. Minow  
Father Pius Pietrzyk, O.P.  
Gloria Valencia-Weber  
John G. Levi, ex officio

Other Board members present:

Charles N.W. Keckler  
Harry J. F. Korrell, III  
Victor B. Maddox  
Laurie Mikva

Also attending were:

Jim Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Mayealie Adams	Special Assistant to the President for Board Affairs
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
David L. Richardson	Comptroller and Treasurer, Office of Financial and Administrative Services
Wendy Rhein	Chief Development Officer
Carol A. Bergman	Director, Office of Government Relations and Public Affairs
Carl Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs (GRPA)
David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General (OIG)

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John Seeba	Assistant Inspector General for Audit, Office of the Inspector General
Daniel O'Rourke	Assistant Inspector General for Investigations, Office of the Inspector General (OIG)
Joel Gallay	Special Counsel to the Inspector General, Office of the Inspector General (OIG)
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Herbert Garten	Non-Director Member, Institutional Advancement Committee
Frank B. Strickland	Non-Director Member, Institutional Advancement Committee
Allan Tanenbaum	Non-Director Member, Finance Committee
Andrea Loney	Executive Director, South Carolina Legal Services
Leslie Fisk	South Carolina Legal Services
Adam Protheroe	South Carolina Legal Services
Gerald Jones	South Carolina Legal Services
Matthew Billingsley	South Carolina Legal Services
Rusty Infinger	South Carolina Legal Services
Rita Roache	South Carolina Legal Services
Stephanie van der Horst	South Carolina Legal Services
Juanita F. Middleton	South Carolina Legal Services
Jamie L. Bell	South Carolina Legal Services
Angela Myers	South Carolina Legal Services
Kimaka Nichols Graham	South Carolina Legal Services
Mark Fessler	South Carolina Legal Services
Kirby Mitchell	South Carolina Legal Services
Sheila Thomas	South Carolina Legal Services
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)

The following summarizes actions taken by, and presentations made to, the Subcommittee:

Chairman Reiskin called the meeting to order.

### **MOTION**

Dean Minow moved to approve the agenda. Father Pius seconded the motion.

### **VOTE**

The motion passed by voice vote.

**MOTION**

Professor Valencia-Weber moved to approve the minutes of October 4, 2015. Dean Minow seconded the motion.

**VOTE**

The motion passed by voice vote.

Chairman Reiskin led the discussion on the Subcommittee's evaluations for 2015 and goals for 2016. Committee members had no comments.

Mr. Rauscher briefed the Subcommittee on LSC's communication updates including the use of press events with members of Congress and our grantees. He also briefed the Subcommittee on the use of social media sites, Twitter, Facebook, and LinkedIn. Mr. Rauscher answered Subcommittee members' questions.

Chairman Reiskin invited public comments and received none.

There was no other business to consider.

**MOTION**

Father Pius moved to adjourn the meeting. Mr. Levi seconded the motion.

**VOTE**

The motion passed by voice vote.

The Subcommittee meeting adjourned at 3:29 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's of the Institutional Advancement Communications Subcommittee on April 17, 2016.*

  
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**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary